

CURRICULUM VITAE

I. PERSONAL DETAILS

Family Name Sodnomtseren
Given Name Altantsetseg
Citizenship: Mongolia
Marital Status Married
Date of Birth 27th of October 1964
Contact Details: National University of Mongolia, Main Building , Office for
International Affairs, Room 213 POB 46A/ 523 Ulaanbaatar,
Mongolia
Tel/Fax: 976 11 320159 B; 976 11 455613 H

II. EDUCATION

No	Institutions	From-To	Qualifications and Majors
1	Swinburne University of Technology, Australia	January 1998-August 1999	Master of Business Administration Master thesis: Strategic Plan for the Institute of Commerce and Business, Mongolia
2	School of Foreign Service, National University of Mongolia	September 1993-June 1996	Diploma of English/TESOL
3	Institute of Education Development, Mongolia	September 1991-July 1992	Certificate on Teaching English as a Foreign Language
4	Voronej State Pedagogic University , Russia	September 1982-June 1989	Bachelor Degree in History and Pedagogic
5	Secondary School No48, Ulaanbaatar	September 1972-June 1982	Complete Secondary Education Certificate

III. PROFESSIONAL EMPLOYMENT

No	Institutions	From-To	Positions and Job Duties
Current positions			
1	School of Economic Studies, National University of Mongolia	January 2004	Lecturer, Joint MBA programme (La Trobe University, Australia-NUM)
2	“ARC” Asia Research Center (NGO)	January 2002 up to now	Executive Director <ul style="list-style-type: none">• Strategic plan and business plan• Development of institutional by-laws,• Budget development and financial report

			<ul style="list-style-type: none"> • Research management including project grant, implementation and evaluation • Promotion and advertising of ARC • Organisation of international conferences • Knowledge Transfer: international exchange, project and programme, attracting external fund.
3	National University of Mongolia	March 2001-up to now	Head of the Office for International Affairs <ul style="list-style-type: none"> • International cooperation (projects, research, fundraising, staff development, student/faculty exchange etc)
4	Graduate School, National University of Mongolia	September 2000 up to now	Lecturer, Writing Research proposals and academic papers
5	EI Tacis project “Institutional strengthening and Management Development of the NUM” EDMON 9803	September 1999-December 1999 January 2000- February 2001	<ul style="list-style-type: none"> • Interpreter • National consultant “Income generation and consulting service”
6	Institute of Commerce and Business, Ulaanbaatar, Mongolia	September 1994-December 1998	Head of the Department of English and English language lecturer /1993-August 1997/ <ul style="list-style-type: none"> • Review and development of curriculum • Tailor made English training for companies • Teaching Business English for International Trade and Accounting students

FELLOWSHIP

1	Open Society Institute, Budapest, Hungary, International Fellowship Programme /part time)	February 1, 2001-February 1, 2002	International Policy Fellow-2001 <ul style="list-style-type: none"> • Theme: “Financing of State Higher Education in Mongolia: Constraints and Opportunities” • See http://www.policy.hu~sodnomtseren/
2	AusAID Australian Development Scholarship	January 1998-July 1999	Master of Business Administration

PUBLICATIONS AND PAPERS PRESENTED:

1. S. Altantsetseg “*Strategic Plan for the Center of Postgraduate Business Courses of the School of Commerce and Business, Mongolia*”, Master thesis, Swinburne University of Technology, Melbourne, Australia, 1999
2. S. Altantsetseg “*Financing of State Universities in Mongolia and Role of International Cooperation*” at the 8th APUPC, Hanyang University, Korea, 2001
3. S. Altantsetseg “*Financing of State Universities in Mongolia: Constraints and Opportunities*”, OSI, Hungary, 2002
<http://www.policy.hu/~sodnomtseren/>
4. S. Altantsetseg, “*Promoting Diverse Cultures in Mongolia: Case of the National University of Mongolia*” A paper presented at 4th AUF International symposium: Dialogue among Civilisations: Role of Universities”, Sunmoon University, Korea, November 2002
5. Prof. Dr. Gantsog, Ts and S. Altantsetseg “*The Government Policy of Mongolia and Reform of Universities Towards Internationalisation*”, Paper presented at the International Symposium for University Presidents “Globalisation and Universities”, National University of Mongolia, Ulaanbaatar, Mongolia, September 2002
6. Prof. Dr. Gantsog, Ts and S. Altantsetseg “*Cost of Socio-Economic Reform: Problems to Ensure Human Development in Mongolia*”, 2002 International Symposium of the Human Well-Being Society of Chubugakuin University, Japan, December 2002
7. S. Altantsetseg “*Student Exchange and Credit Transfer at the National University of Mongolia*”, A paper presented at the Regional Workshop on UCTS, 2003, Bangkok, Thailand
8. S. Altantsetseg “*Challenges of exporting educational services: Case of Mongolia*”, A paper presented at the national conference “International student management” organized by the National University of Mongolia, 26 May 2003
9. Prof. Dr. Ts. Gantsog and S. Altantsetseg “*Globalisation, WTO and Mongolian Higher Education*”, presented at Indiana University, Bloomington, USA, November 2003